

BREA COMMUNICATIONS SIT-A-LONG PROGRAM INFORMATION

The Brea Police Department makes every effort to create partnerships with members of our communities so that we may work together to make Brea safe and enjoyable places to live and work. The Sit-A-Long Program exists to try to accomplish that goal. The program allows interested members of our community the opportunity to sit with one of our Dispatch Seniors or Communication Training Officers during a portion of his or her regular duty.

Under these conditions the safety of the person sitting is our primary concern. In order to provide optimum safety to Sit-A-Long participants, the following rules and guidelines are in place:

1. Community members requesting a sit-a-long should be residents of, or work in, the City of Brea, applicants for employment at the Brea Police Department; recruits currently enrolled in a dispatch academy; or members of the Brea Police Citizen Academy.
2. Sit-A-Long participants age 16 and over may sit for two hours, from 1000-2200 hours.
3. All appropriate forms (Application, Waiver – Consent) from must be signed by the participant (and parent or guardian if a minor) prior to the Sit-A-Long.
4. Upon receipt of a Sit-A-Long Application, a criminal record check will be completed on the applicant through the California Law Enforcement Telecommunications System. Where it is not in the best interests of the applicant or the department, the application to sit-a-long will be denied.
5. The program coordinator will set the day and time of the sit-a-long after receipt of the application. Every effort will be made to schedule a sit-a-long at the requested day and time.
6. Cameras and recording equipment may not be brought in or used during the sit-a-long.
7. Participants may be exposed to privileged and confidential information and must agree not to discuss such information with anyone.
8. Unless authorized to do so, participants shall not review any official report or record of the Brea Police Department.
9. While conducting the sit-a-long, participants will not leave the dispatch center and safety of dispatch unless otherwise directed by the Senior Dispatcher or Communications Training Officer. Participants must obey the directives of the Dispatch Senior or Communications Training Officer at all times.
10. It is important to us that we maintain a neat and orderly image so we may ask the participant to wear appropriate attire.
11. Because of the popularity of this program, we must limit the number of times one can sit-a-long to no more than once every six months, and only if it does not interfere with first-time-riders.
12. Deviations to these guidelines may be made with specific permission of the on-duty Communications Supervisor, Senior Dispatcher, or Watch Commander.

The Sit-A-Long program is intended to be an informative and educational experience, and it is certainly our privilege to provide this opportunity to those who are interested. It is another important way of providing a needed channel of communication between members of our community and members of the Brea Police Department.

*John M. Conklin
Chief of Police
Brea Police Department*

BREA POLICE COMMUNICATIONS

SIT-A-LONG PROGRAM APPLICATION

Complete this application and return to: Police Sit-A-Long Program
Brea Police Department
1 Civic Center Circle
Brea, CA 92821-5732
FAX: 714-671-3636 (ATTN: Supervisor Tina Meyer)

Please Print Clearly

FULL NAME: _____ DRIVERS LICENSE #: _____
LAST FIRST MIDDLE
ADDRESS: _____ CITY ZIP
NUMBER STREET
DATE OF BIRTH: _____ AGE: _____ OCCUPATION: _____
MONTH/DAY/YEAR

Please indicate hours you are available by telephone:

DAYTIME TELEPHONE: _____ HOURS: _____
AREA CODE NUMBER
EVENING TELEPHONE: _____ HOURS: _____
AREA CODE NUMBER

SIT-A-LONG PREFERENCE: _____
DAY OF WEEK DATE TIME

REASON WHY YOU WANT TO DO A SIT-A-LONG: _____

I have read, understand, and agree to abide by the rules of the Brea Police Department Sit-A-Long Program.

SIGNATURE OF APPLICANT DATE

SIGNATURE OF PARENT OR GUARDIAN (If Applicable) DATE

Confirmation of the date and time will be made by telephone, mail, and/or email. If you receive a "Waiver-Consent" form in the mail, bring it with you at the time of your sit-a-long. If not, the "Waiver-Consent" form will be signed when you arrive. If you have any questions, please call (714) 990-7911.

For police department use only

CLETS / ACHS completed by: _____ Date: _____

BREA POLICE COMMUNICATIONS

Sit-A-Long Program Waiver-Consent

You must have the appropriate signatures in the following waiver and consent sections before you will be allowed to sit in Dispatch.

Please be at the Brea Police Department Front Counter, 1 Civic Center Circle, at your scheduled time and present this form to the front counter receptionist.

WAIVER

I hereby release the City of Brea, its officers, agents, and employees from any and all liability due to any injuries that may result from being in any Brea Police Department building while participating as an observer in the Brea Police Department's Sit-A-Long Program.

Sit-A-Long Participant's Name

(Please print clearly)

Sit-A-Long Participant's Signature

Date

CONSENT

To the Parent or Guardian of any minor under the age of 18 years:

I have read the above waiver and hereby release the City of Brea from any liability that might result from my minor child riding/sitting in any Brea Police Department vehicle or being in any Brea Police Department building while participating in the Brea Police Department's Sit-A-Long Program.

Parent or Guardian's Signature

Date

POLICE DEPARTMENT USE ONLY

Dispatcher/Senior Assigned: _____

Date: _____

Supervisor Approval: _____